U.S. Embassy Podgorica Dzona Dzeksona 2 81000 Podgorica

Podgorica, August 15, 2019

## **To:** Prospective Quoters

Subject: Request for Quotations 19MJ1919Q0012

Dear Prospective Offeror/Quoter,

U.S. Embassy Podgorica, has a requirement for a contractor to provide a vehicle. You are invited to submit a quotation. The Request for Quotations (RFQ) consists of the following sections:

- 1. Standard Form SF-18
- 2. Basic information, statement of work or specifications and technical qualifications.
- 3. Late quotation rules and evaluation method.

The Embassy plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors regarding price quotations to be submitted. The RFQ does not commit the U.S. Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Direct any questions regarding this solicitation in writing and in English exclusively. Email the questions to Dunja Popovic at <a href="PodgoricaSolicitations@state.gov">PodgoricaSolicitations@state.gov</a> no later than close of business on August 22, 2019. Questions will not be accepted after this date. Answers will be posted on the Embassy web page where the solicitation is publicized.

Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in Block 5a of the SF-18 by August 31, 2019, 16:00h.

Quote should be submitted in an envelope to the following address:

U.S. Embassy Podgorica Attn: Contracting Officer Solicitation: 19MJ1919Q0012 Dzona Dzeksona 2 81000 Podgorica

Oral quotations will not be accepted.

Sincerely,

Contracting Officer Kareem Jamjoom